



# WE NEED YOU

**WE'RE LOOKING FOR**  
PROJECT EXECUTIVE APPRENTICE

**LOCATION:**  
London / Hybrid

**WORKING HOURS:**  
Monday – Friday, 9:00 – 17.30

**SALARY**  
Up to £24,784

**OTHER BENEFITS:**  
Competitive Reward Scheme Bonus, Life Assurance, Discount portal, Aviva Pension, Samsung/HP Discounts, Company Sick Pay, ETHIC Values - Employee of the month: a chance to win a £500 lifestyle voucher! 25 days holiday + Bank Holidays + 1 day for your birthday. Social events. Access to a dedicated mentor

**CONTACT TYPE:**  
APPRENTICE – Permanent

**REPORTING IN TO:**  
Client Service Manager

## WE'RE LOOKING FOR THE FUTURE PROJECT LEADERS WHO WANT TO BE THE DRIVING FORCE BEHIND OUR BEST WORK.

You don't have to pick a lane yet. As part of our Apprenticeship Mix Track, you'll spend your time moving through the heart of Brand Partnership Group. You'll get a fully funded Project Management qualification, but more importantly, you'll get to see how a global group actually comes to life.

You'll be immersed in our agency teams at Blue Square, Kru Live, Ryse and Cyphr as well as our BPG Centre of Excellence. You'll learn how we win clients, how we keep the wheels turning behind the scenes, and how we deliver industry-leading work

## WHERE YOU'LL MAKE AN IMPACT

### THE BIG PICTURE (BUSINESS & STRATEGY)

- You'll learn the 'why' behind what we do. You'll get to know our clients, our agencies, and exactly how we stand out from the crowd
- You'll be the connection between teams, learning how different agencies come together to hit one big Group goal
- You'll master the art of the pitch, learning how to turn complex ideas into clear, impactful presentations

### THE PEOPLE SIDE (RELATIONSHIP BUILDING)

- You'll learn how to talk to anyone, building the kind of relationships that make things happen
- You'll learn how to be the bridge between different functions, making sure everyone is speaking the same language and working toward the same goal

### THE DOING (MASTERING PROJECT MANAGEMENT)

- You'll learn what it takes to own a project from start to finish, feeling that massive sense of achievement when a campaign you've managed goes live
- You'll help build the project plans, track the budgets, and manage the timelines that keep our biggest campaigns on track
- You'll learn how to spot a project blocker before it happens and work with the team to find a way around it
- You'll get under the hood of our data, using tech to track progress and show the results of your hard work
- You'll develop the skills for staying calm under pressure and finding creative solutions when things don't go exactly to plan

**WE TURN HUMAN CONNECTION INTO BRAND GROWTH**

## OUR IDEAL PERSON & THE ESSENTIALS WE'RE AFTER

We aren't looking for a finished product; we're looking for potential. You'll be a great fit if:

- You have a natural curiosity and a hunger to understand how things work
- You enjoy being part of a team and can bring energy to a room
- You're proactive, eager to get stuck in, and don't mind a fast-paced environment
- You've got a handle on the essentials like Word, Excel, and PowerPoint
- You're a natural organiser, you're probably the one in your friend group who plans the trips, manages the group chat, and makes sure everyone is in the right place at the right time

## THE SUPPORT YOU'LL GET

- You'll spend 4 days a week hands-on with our teams, and 1 day a week learning the professional tools and frameworks that make projects successful
- You'll be paired with a recent apprentice who has been in your shoes and can show you the ropes
- A senior leader will be there to help you navigate the Group and plan your future
- Our goal is to turn our apprentices into our future leaders. After you've mastered The Mix, we'll help you find your permanent home team within the Group